

Mandate Effective From							<i>(Insert Date)</i>
Full Name of Pension Scheme <i>(the 'Scheme')</i>	Private Pension -						<i>(Full name)</i>
Sort Code	1	2	2	7	5	9	
Account Number							
Address for Correspondence							
							Postcode

ALL TRUSTEES SHOULD SIGN THE FOLLOWING DECLARATION

To Bank of Scotland:

- We refer to our existing bank account mandate to you contained in our application for the Hornbuckle Mitchell Pension Account (the '**Account**') and write to inform you that we now wish to change the manner in which instructions to you may be signed.
- We now authorise you, subject to the Terms and Conditions of the Account and until you receive notice in writing to the contrary, to honour and comply with all instructions and cheques to withdraw any or all monies provided any instruction and cheque is signed by: *(full name)*

(the Scheme Trustee)

and *(full name)* **(only complete the information below if you want instructions and cheques to be signed by the Member Trustee also. If you leave this information blank then the Scheme Trustee can sign alone)**

(the Member Trustee)

- We will be jointly and severally liable as Trustees for all liabilities created pursuant to this Signing Authority Mandate provided however that our liability will not be personal but will be limited to the assets of the Scheme unless we have acted illegally or in breach of our duties as Trustees.
- Save as amended by this Signing Authority Mandate, the terms of our original mandate to you contained in our application for the Account, as well as the terms of our Agreement with you for the Account, will remain in full force and effect.
- We certify that we are entitled to grant this Signing Authority Mandate under the terms of the Trust Deed regulating the Scheme.

Signed by the Trustees of the Scheme:

Signed for and on behalf of Hornbuckle Mitchell - Director		Signed for and on behalf of Hornbuckle Mitchell - Director/ Secretary	
Signed by the Member Trustee		Date	

For Internal Use Only

HMT Date Received		HMT Client Ref.		BoS Branch No.	
BoS Account No.				BoS Date Received	

Please return the signed and dated application form to the relevant office:

Scotland, Northern Ireland & North East

4 Albyn Place
Edinburgh
EH2 4NG
Tel: 0131 220 0353
Fax: 0131 220 0369
E-mail: scotland@hornbuckle.co.uk

North West

Cotton Court
Middlewich Road
Holmes Chapel
Cheshire CW4 7ET
Tel: 0845 345 7505
Fax: 01477 539209
E-mail: north@hornbuckle.co.uk

Midlands (Head Office)

Tyman House
42 Regent Road
Leicester
LE1 6YJ
Tel: 0845 345 2555
Fax: 0116 254 3342
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London

Tel : 0845 124 5394
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